Public Training Calendar 2024

As of 28th December 2023

*We believe in the **Continuous Pursuit** of Learning.*

"Mastery, Responsibility, Support"

2024								
NO	COURSES	LOCATION	JAN	FEB	MAR	APRIL	MAY	JUNE
SAFE DRIVING & VEHICLE HANDLING TRAINING SERIES								
1.	**Effective Defensive Driving & Vehicle Handling Skills – 2 days** (Competency Training Programme)	KUCHING	22-23	5-6 7-8	4-5 25-26		6-7 27-28 29-30	
		SIBU	25-26		7-8 21-22		9-10 23-24	
		BINTULU	29-30		11-12 18-19		13-14 20-21	
		MIRI		1-2	14-15		16-17	
2.	**4x4 Off Road Driving Skills Training – 2 days**	KUCHING		15-16 26-27		1-2		6-7
		SIBU		19-20		4-5		10-11 27-28
		BINTULU		22-23		18-19		13-14 24-25
		MIRI				15-16		20-21
3.	**Effective Vehicle Inspection & Maintenance – 2 days**	KUCHING			27			
Essential Learning Training Series								
4.	**Strategic Training Needs Analysis & Performance Cycle – 2 days**	ONLINE		15-16				
5.	**KPI & Goal Setting – 2 days**	KUCHING			18-19			
6.	**Coaching Skills for Leaders & Managers – 2 days**	KUCHING			13-14			12-13
7.	**Effective Administrative Skills & Duties – 1 day**	KUCHING			27			
8.	**Critical Thinking & Creative Problem Solving – 2 days**	KUCHING			25-26			
9.	**Effective Presentation Skills – 1 day**	KUCHING			12			11
MRS Annual Secretary & Administrative Professional Conference 2024								
10.	**Maximizing ChatGPT for Admin Professionals – 1 day**	KUCHING				23		
		KUALA LUMPUR					13	
11.	**MRS Annual Secretary & Administrative Professional Conference 2024**	KUCHING				24-25		
		KUALA LUMPUR					14-15	
12.	**EQ Communication Skills & Mastery**	KUCHING				26		
		KUALA LUMPUR					16	

Public Training Calendar 2024

As of 14th December 2023

*We believe in the **Continuous Pursuit** of Learning.*
"Mastery, Responsibility, Support"

2024								
NO	COURSES	LOCATION	JAN	FEB	MAR	APRIL	MAY	JUNE
MRS Speciality Courses - Microsoft, ChatGPT & Artificial Intelligence & ESG								
13.	**Cybersecurity Essentials – 2 days**	KUCHING				3-4		
14.	***Fundamentals of Microsoft, ChatGPT & Generative AI – 2 days**	KUCHING	**Dates to be confirmed**					
15.	***ESG & Sustainability – 2 days**	KUCHING	**Dates to be confirmed**					

*Exact Dates are subject to confirmation
**More training programs shall be added from time to time
 Do check out our website regularly for the latest update

Deliver Results   **Quality Trainers & Materials**   **Resourceful**

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 MRS Training Provider

 mrs_trainingprovider

Scan the QR Code to access our public training calendar on our website:

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